

## **Second Century Committee Meeting Minutes**

**October 10, 2018**

### **Attending:**

Mike Molzahn, Mariusz Mijal, Jeff Andrews, Joanne Griggs, Oral Lambert, John Fowler, Harry Davis, Rolfe Ashworth, Tim Miller, Doug Wilbourne, Richard Harris, Chuck Cassidy, Steve Lantz and Terry Jenkins

### **Guest:**

Dave Moore

Following an opening prayer offered by Oral Lambert, the following agenda items were discussed.

Upon motion by Jeff Andrews which was seconded by Doug Wilbourne, the minutes from the August 8, 2018 meeting were approved.

### **Presentation:**

Mariusz Mijal and Mike Molzahn from HBA provided a update to the layouts of the second floor youth space and the new north wing and then showed 3D visuals of the two spaces as well as the outside view of the building. Following their presentation, there were a number of questions and follow up discussion. The committee was pleased with the architectural plans and thanked HBA. Construction time frame on the north wing depends upon E T Gresham scheduling between February and March.

### **Updates:**

- Terry introduced Randy Shaffer to the committee. He and his wife (Leslie) are new members of the church. Leslie is our new part time Director of Missions and Randy has volunteered to help in a number of areas associated with IT and AV. Currently he is working with AV consultants to solicit bids regarding the youth space and the north wing. Randy described his efforts as well as the additional issues which will need to be addressed including the development of a technology plan for the church, enhancing our database

software capacity to produce reports, and inventorying our AV equipment. He is on-site on Tuesdays and Thursdays and has an office on the second floor. The committee expressed its appreciation for his donation of time and expertise to the church. Randy will attend SCC meetings on a regular basis.

- Harry updated the committee with regard to the contract with ET Gresham for the Design/Development Phase. Terry should receive a hard copy of the contract for signature tomorrow. Ken Morris is currently bidding the construction of youth space and will hopefully have a GMP (guaranteed maximum price) within a month. HBA has asked our preferences with regard to bathroom amenities. Following discussion, it was agreed that we prefer the use of paper towels (versus hand dryers), soap dispensers that sit on the counters, and HBA purchased credenza for ladies bathroom.
- John discussed efforts to secure bids on the replacement of the HVAC units serving the south wing and the sanctuary. Specifications have been developed by Pace Mechanical and are currently under review by John, Steve, Harry and Brad Hobbes. When the recommended equipment has been identified, they will forward the recommendation to the Trustees for approval and the equipment will be ordered. We will also need to consider the purchase of service contracts.
- In anticipation of Hurricane Michael, Harry noted that we can anticipate leaks from the HVAC units (above the south wing) given the amount of wind and rain we will receive Thursday evening. Terry said that preparations are being made for the third floor classrooms.

There being no further items of business, the meeting was adjourned following a prayer offered by Dave Moore.