

## Second Century Committee Minutes

June 13, 2018

Attending:

Doug Wilbourne, John Fowler, Heather McEntee, Ron Dyer, Jeff Andrews, Jennifer Vaughan, Rolfe Ashworth, Ken Miller, Chuck Cassidy, Mark Miller, Harry Davis and Terry Jenkins

Following the welcome and opening prayer offered by Ken Miller, the following agenda items were discussed:

- Upon motion by Rolfe Ashworth which was seconded by Doug Wilbourne, the May 9, 2018 minutes were approved.
- Brenda Stahl presented the transition space plan which includes a daily analysis of activities and space requirements. She has worked with ministry leaders and staff over many months to develop a plan that is acceptable to the congregation. The committee expressed their appreciation to Brenda and all who contributed to the development of the space plan.
- Discussion of the media room and chapel was deferred since Steve Lantz (who had requested that the discussion be added to the agenda) was not in attendance.
- Terry reviewed the comments/questions which had been identified from the May 29 and June 10 town hall meetings including the following:
  1. Addition of floor above the multipurpose room. *Additional cost of \$2.25 million is not financially feasible. That has been communicated to the congregation.*
  2. Unnecessary to bear the cost of 24' ceiling in multipurpose room. *Explanation provided regarding improved acoustics and aesthetics associated with multiuse space including children/teen activities, musical performances, dinners and large meetings.*
  3. Concern regarding insurance coverage during construction. *Verified that general contractor carries appropriate insurance.*

4. Suggestion that children's playground be relocated on roof. *Extensive discussions with architects concluded it is not recommended due to significant increase in cost.*
  5. Adequacy of handicapped parking and ease of entry into new welcome area entrance. *Phone call made to member of congregation to clarify concerns and issue was resolved.*
  6. Construction of family bathroom on second floor. *Architect has created space (50 sq ft) on second floor for additional bathroom at cost of about \$7,000.*
  7. Concern regarding creation of wind tunnel effect when multiple doors into the building are opened. *Will be referred to Pace for evaluation.*
  8. Adequacy of fire exits from sanctuary during construction. *Architects will assure that number of fire exits meets building code – city approval will be required. We will likely need to provide additional signage.*
  9. Concern that sufficient classrooms will be available for Sundays. *Congregation advised of significant analysis to assure that sufficient space will be available for current and projected future needs.*
- Mark Miller described the process which will be used at the June 18, 2018 church conference to approve demotion, construction, and authorization to execute required financial documents and contracts. When the motion is introduced, Doug will second the motion. The motion will include approval contingent upon a “not to exceed amount” associated with building project cost. After discussion, it was concluded that the motion would include a “not to exceed amount” of \$5.8 million.
  - Terry Jenkins and Ken Miller described recent efforts to address replacement of the south wing roof and respond to Seaside School staff environmental concerns associated with roof leaks. Ken has obtained estimates of roof replacement cost, is securing additional air quality testing, purchased dehumidifiers and is obtaining estimates to replace carpeting with vinyl flooring. Additionally Oral Lambert has sent a letter to church staff advising of the building work being done. This letter will also be sent to Seaside School teachers and parents.

- Jennifer Vaughan updated SCC with regard to refurbishing of Potters House given the loss of the kitchen in the north wing following demolition. She is interested in moving the existing north wing kitchen freezer, convection oven and potentially refrigerator to PH so that donated prepared food from the Convention Center can continue to be warmed and made available on Tuesdays and Thursdays. She also hopes to improve the functionality of the space by replacing cabinets, counters, and sinks. Bids are being solicited and she plans to discuss at July trustees meeting.
- Harry Davis and Chuck Cassidy noted that it is important to communicate to HBA that we do not want built-ins for the multipurpose or gathering areas. Terry will send Mariusz and Mike an email communicating that information. Harry estimates that demolition will occur after the first of the year given the timeframe for development of construction documents and building and site plan approval by the City.
- There being no additional business, Mark offered a closing prayer and the meeting was adjourned.