

**SCC MEETING MINUTES**  
**MAY 9, 2018**

Present:

John Richards, Jeff Andrews, Tommy Drew, Joanne Griggs, Ron Dyer, Ken Miller, Harry Davis, John Fowler, Pam Peskoe, Chuck Cassidy, Doug Wilbourne, Richard Harris, Steve Lantz, Jennifer Vaughan, Chris Everly, Heather McEntee, Oral Lambert and Terry Jenkins

Following an opening prayer offered by Ron, the following agenda items were discussed:

- The March 14, 2018 minutes were approved.
- John Fowler, who chaired the April SCC meeting, reviewed the updates that were discussed during the meeting.
- Harry, Steve and John Fowler updated the committee on site plan issues. Generally the city's comments regarding the site plan are favorable with approval of zero setback required to maximize the footprint. We won't need the same size water meter and should receive a rebate associated with a smaller meter. There is a focus on other utility issues including storm line connections from north wing to Atlantic Avenue. MSA has resubmitted the site plan, and we should have city comments by mid June.  
Harry and Steve also discussed construction estimates for north wing and renovation of youth space. The construction estimates are in line with budgeted amounts. Steve is finalizing the scope of work for Pace to evaluate HVAC in south wing. Cost of evaluation is \$4,000.
- Oral and Ken discussed the ongoing issues with roof leaks in the south wing and timing to replace the roof while HVAC solution is under evaluation. Following discussion, it was agreed that the roof needs to be replaced now and can not wait until new construction is underway.
- Chuck distributed the proposed kitchen design that has been approved by the kitchen committee. He also discussed the cost of appliances which will need to be further evaluated but there was agreement that we will purchase new appliances.
- Terry discussed the interest on the part of some members of the congregation to add a shell above the new multipurpose room. Our original plan had included a floor above the multipurpose room but this option was eliminated from consideration following the capital campaign. If we add the shell back into the plan, it is estimated to cost \$1.5 million. Terry has asked Ron to update proforma to include two scenarios: one with shell and one without.
- Ron distributed the two scenarios and walked the committee through estimated expenditures, revenues and timing. Considering the option without the shell, Ron estimates we will need a construction loan early next year to cover \$600,000+ gap between revenue and costs. He then reviewed the financial scenario if we include the additional cost of \$1.5 million for the shell which would increase debt to \$2.1million+. Following significant discussion by the committee, upon motion by Jeff which was seconded by Richard, the committee unanimously endorsed the first scenario (absent shell) as the preferred recommendation.
- Terry reviewed next steps. Mark has discussed building project status with Wayne Snead, DS who indicated that we should submit elevations, proforma and letter of commitment from a bank to District for review of our plans. Terry has asked Ellen Keeter ( Towne Bank ) and Selden Richards (BOA) to submit letters to us. Ken is working with both to provide the information they need. The church conference is tentatively scheduled for June 18 at 7:00 pm but cannot formally be announced until the District has approved our moving forward with the project. Two town hall meetings have also been scheduled: May 29 (6:30) and June 10 (5:00). Committee members were asked to let me know when they can attend. Terry has confirmed that HBA will attend all three meetings.
- As there were no other issues requiring discussion, the meeting was adjourned following a closing prayer.