

Second Century Committee Meeting Minutes

April 8, 2015

Members present: Jeff Andrews, Chuck Cassidy, Harry Davis, John Fowler, Richard Harris, Terry Jenkins, Steve Lantz, Heather McEntee, Ken Miller, Karen Millman, Ann Shufflebarger, Jennifer Vaughn and Ralph Rowley

Guests: Mark Holbrook

Jeff Andrews opened with prayer at 6:00.

Minutes from the Joint CLC, Trustees, and SCC Meeting from March 11, 2015 and Joint SCC Engineering/Design and Vision/Mission/Ministry Subcommittees Meeting from March 17, 2015 were reviewed.

Discussion:

1. Mark Holbrook gave an update from the Capital Campaign Committee. He serves as chair and team members include Ralph Rowley, Bart Folta, Tracy Miller, and Doug Wilborne. They are gathering information from consulting groups. Once they talk with companies, they will determine whether to run the campaign ourselves or contract with a consultant. Mark noted that they are only considering consulting groups that are less aggressive than the company used in the past.
2. Steve Lantz gave an update regarding the updated scope of work with the architects. Harry Davis met with HBA face-to-face to discuss the impact of a potential sale of Potter's House and the need to include Potters House in the facilities plan. Next steps were reviewed. The estimated costs for HBA to include Potters House is \$29,000 plus incidentals. There had been prior approval for a contract up to \$25,000. A motion was approved to request endorsement from CLC and Finance Committee to increase the amount to \$30,000. Harry noted that HBA is ready to go once we sign the contract.
3. Decisions regarding Potter's House will need to be made before the architects can finalize their plan. The importance of communicating the new proposal for 18th Street was noted by Karen Millman. Ken suggested that we need to explain the difference between the current proposal to purchase the air rights from VBUMC versus the original proposal from Ellis-Gibson. Terry and Heather will meet to discuss options for communication with the congregation.
4. Decisions regarding kitchen space will also need to be addressed. Chuck Cassidy noted that there has been some discussion of this in Ministry Director's Meetings and it can be revisited.
5. Ken Miller provided an update from the IRS Committee which included discussion of the inventory process and storage.

Terry Jenkins closed with prayer at 6:45