

SCC Meeting Minutes
January 27, 2016

Present:

Ken Miller, Ralph Rowley, Benson McGlone, Jennifer Vaughan, Chuck Cassidy, Heidi Beauchaine, Heather McEntee, Steve Lantz, Karen Millman, Harry Davis, John Richards, John Fowler, Tommy Drew, Ellen Keeter, Joanne Griggs, Oral Lambert, Terry Jenkins and Richard Harris

- Terry introduced Heidi Beauchaine who is the Director of Seaside School. Heidi is attending as there are space issues we need to discuss relative to the School's license, and Emily Ruppert could not attend the meeting.
- Following the welcome, Ralph offered an opening prayer.

Review and Analysis of Comments From January 13 Presentation:

- Terry circulated a folder of written comments from the congregation following our January 13 presentation of the building plans to the congregation. We have received about 15 written comments in addition to a couple of emails and letters which have been forwarded to the committee. Oral suggested that we scan the comments and then email them to the committee for their review in more detail. Ken will handle.
- In discussing the presentation, there was agreement that we should have included more rationale as to why a particular size space was needed for each ministry so that the congregation understood the basis for the building plans.
- Terry and Heather have met to discuss options for small group discussions as part of consensus building efforts including Sunday School Classes, ministry groups, advisory groups, and Potters House volunteers. Tommy suggested we develop a frequently asked questions format to respond to issues as they surface and place on web. Small group discussions should include power point presentation so that information is consistent.

Issues Needing Response to Congregation:

1. Location of children on third floor:

Heidi explained that the Seaside School has children located on the first floor (nursery as required by fire code) and third floor. In the past, children had been on all three floors. Consolidating the older children on the third floor has improved coordination, communication, and security. Monthly fire drills are held and exit time is much better than that required by state licensure. There have been no complaints from parents regarding location.

In terms of future licensure requirements, the school will need to demonstrate that it meets the security requirements defined by state regulation which will require restricted access to the third floor by adults. Impacts will include design of Potters House on the first floor and use of classrooms (during school hours) by other adult ministries.

The Committee agreed that the impact of the licensure requirements requires further analysis in terms of space planning by multiple groups.

2. Among the comments from the congregation are the cost of renovation of the north wing (versus new construction) and the cost to renovate or rebuild the existing Potters House facility on its current location (versus relocation to south wing). Discussion included estimated cost for renovation is likely prohibitive and concerns regarding conditional use permit processes. In response to suggestions regarding off campus locations for outreach ministries as suggested by some members of the congregation, Jennifer indicated that relocation off campus diminishes ministry participation by volunteers who want outreach ministries to remain on campus. John Fowler suggested we consider conceptualizing our efforts in terms of a phased master plan with the uses of the two parking lots uncertain given development proposals and how the church can best respond to those proposals including garages and first floor space in those garages. If outreach ministries relocates to the south wing, that doesn't mean it might not relocate again into the first floor of a future parking garage. In any scenario, Potters House will continue to use the existing facility for at least the next three years (until the new space is available).
3. There is additional discussion required with the congregation regarding the multipurpose room and kitchen including how the space is currently used and how it might be used in the future.
4. We agreed that it is premature to engage the capital campaign consultant in a financial feasibility study until these larger issues are more clearly resolved.
5. It was noted by Oral that we can't forget to also consider the sanctuary renovation, parking capacity, and improved security as part of our planning.

It was agreed we will meet on February 10 at 6 pm. Terry will draft FAQs and ask for assistance with developing responses. Heather will develop a communication plan including list of ministry groups with whom we will meet to discuss the issues above. A draft power point presentation will also be ready for committee review on the 10th.

The meeting adjourned following a closing prayer offered by Benson.