

## Ministry Position Description (Staff)

<b>POSITION TITLE:</b>	Seaside Teacher
<b>REPORTS TO:</b>	Seaside Director
<b>DEPARTMENT:</b>	Children's Ministry
<b>DIRECT REPORTS:</b>	None
<b>POSITION STATUS:</b>	Part-time, Support Staff
<b>FLSA STATUS:</b>	Non-Exempt
<b>PREPARED DATE:</b>	4-29-2013

**VISION:** I acknowledge that I am part of a team at Virginia Beach United Methodist Church that is impacting the community by offering the security of a relationship with Jesus Christ. I am an integral part of how that mission is projected through my attitude, my service and my daily tasks. I will use VBUMC's Missional Motives and Map Narrative to guide my actions. I will complete my ministry duties in such a way that helps others at VBUMC to Encounter the living Christ through prayer and worship, Embrace Christ through study and small group involvement, and to Emulate Christ through giving, serving, and faith sharing.

**ORGANIZATIONAL PURPOSE:** Seaside teachers are responsible for emulating Christ through his or her actions and developing age appropriate lesson plans and activities covering self-help, motor, social, cognitive, spiritual and language skills development. The teacher is responsible for the day to day running of the classroom. Further responsibilities include supporting the family in encountering the living Christ, interacting with each child in a loving way, and assisting each child in embracing Christ through bible stories, lessons and songs.

### ESSENTIAL FUNCTIONS:

- Plans individual and group activities to stimulate growth in language, social and motor skills such as learning to listen to instructions, getting along with others, and using play equipment.
- Treats children entrusted to us with love and care while ensuring their safety and well-being.
- Helps children develop habits of self-care (dressing self, putting toys away, cleaning up spills)
- Keeps accurate records of observation and progress of each child.
- Maintains open communications with parents about child's progress and development.
- Maintains classroom discipline.
- Works as a team with assistant.
- Attends all staff meetings and trainings.
- Takes a training course in CPR and First Aid for children and infants.
- Follows all policies in the Seaside Program Policies
- Performs other duties as assigned by the Seaside Director or Children's Ministry Director

### EXPERIENCE AND EDUCATIONAL REQUIREMENTS:

- Be of good character and be of Christian faith.
- Physically, mentally, and emotionally healthy.
- Have experience with day to day running of the classroom.
- Adaptive to a variety of situations and participate in periodic training events.
- Have a Christian loving attitude toward others, especially children and parents.
- Willing to socialize and interact with the children by sharing bible stories, lessons and songs.
- College Education preferred for ages 3 and under and is a prerequisite for Pre-K.

**Interested applicants should forward their resume to the Seaside School Director, Heidi Beauchaine, at [hbeauchaine@vbumc.org](mailto:hbeauchaine@vbumc.org).**