

SCC Meeting Minutes December 13, 2017

Attending:

Oral Lambert, Jeff Andrews, John Fowler, Tommy Drew, Jennifer Vaughan, Richard Harris, Harry Davis, Crystal Colohan, Mark Miller, Ron Dyer, Ken Miller, Heidi Beauchaine, Rolfe Ashworth, Steve Lantz, Heather McEntee, Chuck Cassidy, Doug Wilbourne, Ellen Keeter, Joanne Griggs and Terry Jenkins

Following a welcome and opening prayer by Mark Miller, Terry facilitated the following agenda items:

- Upon motion by Rolfe which was seconded by Chuck, the October minutes were approved
- Jeff provided an update on the security team's plan to improve the security in the building including:
 1. Installing doors with electronic locks in the hallways on third floor
 2. Installing cross corridor doors with electronic locks dividing north and south wings on first and second floors
 3. Locks would be tied into fire alarm system
 4. Interviewing security vendors
- Oral reported that trustees have determined the need to replace south wing roof (\$80-100,000) and 9 hvacs (\$273,000+) and want to use the evaluation of Pace Electrical to determine best options. The process ideally should be tied to renovation of youth space and hopefully save money. Contact needs to be made with Brad Hobbs during this process.
- Terry reported that Nancy Clark has updated the kitchen plan to include more storage. Terry met with the church staff to discuss environmental considerations for the gathering area and multipurpose room. Among the issues discussed were signage, lighting and incorporation of flexible functions like coffee bar.
- Harry and Steve reviewed the process used to select general contractor including experience and cost. Upon motion by Oral which was seconded by Heather, the committee voted to select ET Gresham.
- SCC endorsed the submission of the kitchen design to HBA.
- Multipurpose room finishes were discussed:
 1. Do not want cinderblock walls
 2. Do not want gym floor – perhaps carpet squares or luxury vinyl planking
 3. Concern about acoustics if have open architectural ceiling
 4. Want good lighting to create bright welcoming atmosphere but ability to darken windows when needed
 5. Sound panels on the walls

6. Cushioned stackable chairs
 7. Soft dim LED lighting
- Chuck discussed youth space renovation. The space will be used by other ministries during the week so he envisions:
 1. Three rooms plus kitchenette
 2. Open middle area
 3. Appropriate for high school and middle school students in terms of colors and adaptable finishes
 4. Game room
 5. Café
 6. Portable stage
 - Terry discussed storage challenges on the first floor particularly near the sanctuary. Discussion centered around the feasibility of enlarging the chapel to make it a more functional space during the week and to allow a Sunday School class to comfortably meet there rather than creating separate classroom on first floor. Other options including keeping the chapel the same size but creating storage along the “disciple hallway” were discussed. We need to clean out existing storage areas including areas in the south wing.

Next Steps:

- A. Mike Molzahn wants to meet with the staff again in January. Terry will let the SCC know the date as all are invited to attend. Terry will also discuss the above decisions and recommendations with Mike.
- B. Harry and Steve will move forward with contracting with Gresham and will also contact MSA regarding site planning.
- C. Jeff and the security team hope to finalize security vendor soon and will coordinate with Pace also.
- D. Harry and Steve will work with Oral on HVAC evaluation plan for south wing.

There being no additional business, the meeting was adjourned following a prayer offered by Terry.